



THANK YOU for your interest in coordinating a FATE Regional Event!!!

Please fill out this application form + return it via email to *Jessica (J.B.) Burke*, jburke@georgiasouthern.edu. If you have any questions along the way, do not hesitate to email J.B.

Coordinator											
Affiliation											
Contact information email and/or phone number used for registering/signing up for your event											
Title of Event											
Brief Description of Event 3-8 sentences: it might be helpful to look at previous regional events on our FATE website, to get an idea of length/wording											
Date	Indicate which event this will be <table border="1"><thead><tr><th>Type of Event</th><th>Number of people</th></tr></thead><tbody><tr><td><input type="checkbox"/> Roundtable</td><td>2-10</td></tr><tr><td><input type="checkbox"/> Forum</td><td>10-30</td></tr><tr><td><input type="checkbox"/> Workshop</td><td>30-50</td></tr><tr><td><input type="checkbox"/> Conference</td><td>50+</td></tr></tbody></table> <p>Consider the location of your event and how many people you can accommodate.</p>	Type of Event	Number of people	<input type="checkbox"/> Roundtable	2-10	<input type="checkbox"/> Forum	10-30	<input type="checkbox"/> Workshop	30-50	<input type="checkbox"/> Conference	50+
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<input type="checkbox"/> Conference	50+										
Time											
Place be specific about exactly WHERE this event will be held; city, building, room number											
Registration Cost this is not required for a regional event; but if there is a cost, please indicate what it will go towards; sack lunch, parking, coffee, supplies, etc.											

Optional Promotional Image Do you have a flyer, logo or image associated for with this event that we can upload to the FATE website? If so, please include this image when sending J.B this application.

Need Help? Do you have any questions about organizing this event? Anything that you need assistance with? Email contacts in your area? Please feel free to ask!